

**LONGLEAF
COMMUNITY DEVELOPMENT DISTRICT**

March 17, 2011 Minutes of Meeting

Minutes of the Regular Meeting

The Regular Meeting of the Board of Supervisors for Longleaf Community Development District was held on Thursday, March 17, 2011 at 6:30 p.m. at Longleaf Town Hall, located at 3141 Deland Street, New Port Richey, Florida 34655.

❖ CALL TO ORDER/ROLL CALL

Mr. Canorro called the Regular Meeting of the Board of Supervisors of the Longleaf Community Development District to order on March 17, 2011 at 6:30 p.m.

Board Members Present and Constituting a Quorum:

Paul Jenkins	Chairman
Jonathan Brewer	Vice Chairman
David Reid	Supervisor
Joanne Rein	Supervisor

Staff Members Present:

Anthony Canorro	District Manager, District Management Services, LLC
Steve Shaw	Johnson Engineering
John Vericker	Staley & Robin, PA (via phone)
Rosanne Clementi	Wetland Maintenance provider (via phone)
Will Simmons	Reserve Analysis provider (via phone)

❖ PLEDGE OF ALLEGIANCE

❖ PROFESSIONAL SERVICES

➤ Wetland Maintenance

Ms. Clementi briefed the board on the plan of action to work on most visible areas first; she noted that there were only 8 days of service allotted quarterly. Ms. Clementi stated that she would forward the detailed action plan to DMS next week after site visit. Supervisor Brewer inquired about the action plan regarding the willows. Supervisor Brewer and Ms. Clementi will coordinate on utilizing N4 area as chipping/burn/dumping area.

➤ Discussion with Reserve Study Provider

Mr. Simmons briefed the board on methodology utilized to develop a funding plan. Mr. Canorro clarified the difference between undesignated and designated reserves. He noted that while Ms. Leah Johnson calculated that \$287,000 could be safely dedicated, that only \$80,000 has been budgeted and allocated to date for designated reserves. Supervisor Jenkins discussed asphalt life expectancy. Supervisor Brewer discussed methodology for HVAC replacement vs. repair. Mr. Canorro requested clarification on vinyl fencing life expectancy.

MOTION TO:	Accept the Reserve Study as presented and immediately allocate \$287K from the general operating fund to the designated reserve fund in addition to the \$80K already budgeted for FY 2011.
MADE BY:	Supervisor Brewer
SECONDED BY:	Supervisor Rein
DISCUSSION:	None
RESULT:	Called to Vote: Motion PASSED 4/0 - Motion Passed Unanimously

50 ❖ **STAFF REPORTS**

51 ➤ Discussion with District Counsel

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53 Mr. Vericker briefed the Board on the status of foreclosure. Supervisor Brewer requested clarification on
54 the existence of private debt on Maricopa lands.

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56 Supervisor Brewer provides general explanation of the Districts public vs. private facilities and the ability
57 to regulate use and access.

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59 Supervisor Brewer provided a general overview of non-exclusionary hiring practices.

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61 ➤ Discussion with District Engineer

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63 Mr. Shaw discussed warranty walk and that cracking and raveling were noted. Mr. Shaw stated he will
64 utilize Larry Fluty's completion letter of April 19, 2009 as start date to calculate warranty timeline. He
65 will further schedule inspection with Nelson. Supervisor Jenkins voiced interest in being notified so as to
66 be involved in the inspection.

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68 The Board and Mr. Shaw reviewed the Aquatics Maintenance Bid Specs and found them acceptable.
69 Supervisor Brewer stepped out of the meeting during this discussion and was out for the motion and vote.

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71	MOTION TO:	Approve the Aquatics Maintenance Bid Specifications and
72		direct DMS to conduct RFP.
73	MADE BY:	Supervisor Jenkins
74	SECONDED BY:	Supervisor Rein
75	DISCUSSION:	None
76	RESULT:	Called to Vote: Motion PASSED
77		3/0 - Motion Passed Unanimously

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79 ❖ **RESIDENT COMMENTS ON AGENDA ITEMS**

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81 ➤ Resident named Ted

82 Mr. Ted requested mowing of the Right-of-Way on Wiregrass.

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84 He noted traffic issues, requests Dead End signage be placed at entry of Wiregrass.

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86	MOTION TO:	Place Dead End/No Outlet signage at entry of Wiregrass.
87	MADE BY:	Supervisor Rein
88	SECONDED BY:	Supervisor Reid
89	DISCUSSION:	None
90	RESULT:	Called to Vote: Motion PASSED
91		4/0 - Motion Passed Unanimously

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93 He further noted a lack of street lighting at termination of wiregrass and noted a bent light pole. The
94 Board agreed and directed management to Contact Himes to determine scope of streetlight expansion at
95 the end of Wiregrass and to cause the bent light pole on Wiregrass to be repaired.

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➤ Brian Maucere

Mr. Maucere briefed the Board on his planned Sombrero Run on May 6, 2011, a 5K run charity event. Generally, the Board liked and was supportive of the event. Supervisor Jenkins requested that the run be moved to 5:30 p.m. The Board discussed maintenance of traffic; Mr. Canorro suggested consultation with Mr. Shaw on a maintenance-of-traffic plan.

MOTION TO:	Authorize District Sponsorship of May 6, 2011 5K charity running event put on by U R Crossfit with a parking plan, proof of insurance for the event and authorize 2 hours of District Engineer time to be allocated to review or design a maintenance-of-traffic plan.
MADE BY:	Supervisor Jenkins
SECONDED BY:	Supervisor Brewer
DISCUSSION:	None
RESULT:	Called to Vote: Motion PASSED 4/0 - Motion Passed Unanimously

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➤ Donna Bradley

Ms. Bradley voiced disagreement with user fees relating to tennis courts. Supervisor Jenkins noted that the tennis instructor has been conducting for profit activities at District facilities for years and that this policy would address that fairly and evenly. Supervisor Jenkins noted that the schedule addresses exclusive use. Supervisor Brewer stressed consistency in application of rules. Supervisor Rein noted the collective impact on multiple leagues and classes on the District's budget; hence fees to offset cost.

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The Board moved into review of policies and discusses the following: annual membership rules fees, pool age 13 over 16, and removal of day pass option.

❖ BUSINESS ADMINISTRATION

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➤ Consideration of the February 17, 2011 Board of Supervisors Meeting minutes.

MOTION TO:	Approve the Minutes of the Board of Supervisors Meeting of February 17, 2011 as presented
MADE BY:	Supervisor Jenkins
SECONDED BY:	Supervisor Brewer
DISCUSSION:	None
RESULT:	Called to Vote: Motion PASSED 4/0 – Motion Passed Unanimously

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➤ Consideration of Operation & Maintenance Expenditures, March 2011

Mr. Canorro was directed by the Board to forward Mr. Connell's previous explanation on local county banking requirements. The Board directed Ralph to continue to probe pond banks for potential erosion. Mr. Dooley and Ralph were directed to include handrail repair in upcoming boardwalk resurfacing. The Board directed Ralph to replace missing finials on pool fence.

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MOTION TO:	Approve the Operation & Maintenance Expenditures, March 2011 as presented
MADE BY:	Supervisor Jenkins
SECONDED BY:	Supervisor Rein
DISCUSSION:	None
RESULT:	Called to Vote: Motion PASSED 4/0 – Motion Passed Unanimously

➤ Consideration of Construction Requisitions, March 2011

MOTION TO:	Ratification of Construction Requisitions, March 2011
MADE BY:	Supervisor Jenkins
SECONDED BY:	Supervisor Brewer
DISCUSSION:	None
RESULT:	Called to Vote: Motion PASSED 4/0 – Motion Passed Unanimously

❖ **BUSINESS ITEMS**

➤ Marsha Starkey wall

Mr. Canorro noted that the wall proposal has been signed. The Board directed landscaping (holly) be placed in planter boxes and that lights be directed on holly bush.

➤ Website Opinion Polls

Mr. Canorro briefed the Board on the new polls on the website and recapped results to date.

❖ **GENERAL MATTERS/OPERATIONS REPORT/SUPERVISOR REQUESTS**

Ms. Kaiser recapped District events.

Supervisor Brewer questioned whether the pool heater was winterized; Ms. Kaiser responded affirmatively.

❖ **ADJOURNMENT**

MOTION TO:	Motion to adjourn the meeting of the Board of Supervisors for March 17, 2011.
MADE BY:	Supervisor Jenkins
SECONDED BY:	Supervisor Reid
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 4/0 - Motion Passed Unanimously

185 *These minutes were done in summary format.

186 *Each person who decides to appeal any decision made by the Board with respect to any matter
187 considered at the meeting is advised that person may need to ensure that a verbatim record of the
188 proceedings is made, including the testimony and evidence upon which such appeal is to be based.

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190 Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly noticed
191 meeting held on 4/22/11.

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195 Signature [Signature]

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197 Printed Name Paul Jenkins

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200 Title:
201 Chairman
202 Vice Chairman

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195 Signature [Signature]

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197 Printed Name A. Canoro

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200 Title:
201 Secretary
202 Assistant Secretary

207 Recorded by Records Administrator

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211 Signature [Signature]
212 Date 4/22/11
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